

At 10:25 a.m. on December 16, 2022, Ronald B. Blitch called the meeting to order at the Board's office in Baton Rouge, Louisiana, with the following members present:

Ronald B. Blitch, President
John Cardone, Jr.
Kevin J. Singh
Michael F. Holly
David K. Brossett
Kristine A. Kobila

Also present: Tyson J. Ducote, Executive Director
Justin G. Owens, Deputy Director
Paul H. Spaht, Board Legal Counsel
Lindsay Trisler Stewart, LSBAE Licensing Advisor
Joe Delaune, Chief Architect, Office of State Fire Marshal
Kathleen K. Gordon, Executive Director, AIA Louisiana
Mary deSousa, Chief Operating Officer, NCARB
Ilinca Ciumac, Manager, NCARB
Kathy Hillegas, Past Executive Director

Absent: Richard J. LeBlanc, Secretary

President Blitch welcomed everyone to the meeting.

President Blitch stated that Mr. LeBlanc could not attend the meeting in person.

The board unanimously approved the motion by Mr. Holly, seconded by Mr. Cardone, to elect Mr. Singh to serve as the Acting Secretary for this meeting.

President Blitch then reviewed the agenda and recognized public comment time.

State Fire Marshal

Joe Delaune, Chief Architect with the Office of the State Fire Marshal, joined the meeting to give the board a brief update on the current activities of the Fire Marshal's Office.

AIA Louisiana

Kathleen K. Gordon, Executive Director of AIA Louisiana, joined the meeting to give the board a brief update on the current activities of AIA Louisiana.

Joe Delaune and Kathleen Gordon exited the meeting, and Mary deSousa and Ilinca Ciumac entered the meeting at 11:05 a.m.

Strategic Planning Review

deSousa and Ciumac presented the draft version of the LSBAE Strategic Plan for board review and comments.

After discussion, the board unanimously approved the motion by Mr. Cardone, seconded by Mr. Holly, to accept the 2023 LSBAE Strategic Plan with minor adjustments.

Lindsay Trisler Stewart entered the meeting. The Board recessed at 11:40 a.m. and resumed at 12:15 p.m. When the meeting was resumed, Kathy Hillegas joined the meeting.

Laws and Rules Review

Hillegas reviewed the re-organization of the licensing section of the board's laws and rules and took questions from the board. Hillegas exited the meeting at 12:50.

Licensing Advisor Welcome and Discussion

Blitch welcomed Stewart to the meeting, and a discussion was held about the activities she will take part in as the board's licensing advisor.

Minutes

The Board unanimously approved the motion by Mr. Holly, seconded by Ms. Kobila, to approve the minutes of the October 6, 2022, board meeting and the October 7, 2022, strategic planning meeting.

Legal Counsel Report

Rule §1525 update

Spaht reported that rule-making for the amendment of Rule §1525 had been completed. The amended rule was published in the November 20, 2022, edition of the *Louisiana Register* and is now adopted.

Rules §1103 & §1111 update

Spaht reported that a Notice of Intent for the proposed amendment of Rule §1103. Individuals Registered in Other States and the adoption of Rule §1111. Dependents of Healthcare Professionals, a new rule, was published in the November 20, 2022, edition of the *Louisiana Register*. The period for written comments to the proposed changes has just expired, and no comments have been received. The Occupational Licensing Review Commission (“OLRC”) has scheduled a meeting in January of 2023. To obtain the final approval of the OLRC, Staff will now make a final regulation submission to the OLRC and seek its final approval at this meeting.

Complaint Review Committee Report

Singh and Owens presented the report of the Complaint Review Committee (“CRC”) consisting of Singh, Kobila, and Brossett.

Owens provided an update on current enforcement statistics noting that there were 19 open cases, 2 cases closed since the August meeting, 9 cases opened since the August meeting, 68 pending cases, and 2 letters of caution issued since the August meeting.

He further provided the following statistics for calendar year 2022:

- Number of cases opened - 73
- Number of cases closed - 61
- Average number of days to close a case - 59 days
- Cases ending in Consent Orders - 3
- Cases reported to the NCARB Disciplinary Database - 3
- Fines collected and deposited in Louisiana General Fund - \$4,500
- Actual costs recouped - \$2,254.88

Licenses/Certificates Issued for Ratification

Ducote reported that the following licenses/certificates had been issued from August 17, 2022, to December 6, 2022:

- 8 Initial Architect
- 37 Reciprocal Architect
- 20 Architect Reinstatements
- 24 Architectural Firms 24 (8 in-state; 16 out-of-state)
- 1 Professional Architectural Corporation (out-of-state)
- 1 Architectural Engineering Corporation (out-of-state)
- 15 Firm Reinstatements

License/Certificate statistics:

Individual Licenses:

- In-state active - 1,314
- In-state emeritus - 48
- In-state revoked - 1
- Out-of-state active - 2,257
- Out-of-state emeritus - 56

Total – Individual Licenses: 3,676

Firm Certificates of Authority:

- Architectural Firms

- In-state - 321
- Out-of-state - 434
- Professional Architectural Corporations
 - In-state - 116
 - Out-of-state - 174
- Architectural Engineering Corporations
 - In-state - 14
 - Out-of-state - 136

Total - Firm Certifications: 1,195

The Board unanimously approved the motion by Ms. Kobila, seconded by Mr. Singh, to approve the list of licenses and certificates issued for the period August 17, 2022, through December 6, 2022.

Ducote reported on the end of November 2022 data provided by NCARB on Louisiana architectural candidates and licensees:

- Number of exam candidates - 336
- Number of Louisiana licensed architects who are NCARB record-holders - 2,752
- Exam divisions administered – 112

Data from August 1, 2022, to November 30, 2022

- Number of candidates completing core requirements - 16
- Number of initial transmittal requests to NCARB - 7
- Number of reciprocal transmittal requests to NCARB - 45
- New NCARB records opened - 38
- NCARB records renewed - 227

Executive Director's Report

November 2022 Financial Statement

Ducote reported on the end of November financial numbers. Income was at 33% of the FY23 budgeted amount, with the bulk of income coming from the individual renewal cycle, which began November 1st. Expenses are 36% of the FY23 budget, with seven months remaining in the fiscal year.

LSBAE Laws & Rules Quiz

Ducote gave an update on the development of the LSBAE Laws & Rules quiz and the AIA HSW approval process.

Region 3 Leadership Conference – NCARB Chairs/Execs meeting

Singh gave an update on the Region 3 Leadership Conference, which was held on October 13 in Salt Lake City, UT, in conjunction with the NCARB Chairs/Execs meeting. Blich then gave an update on the NCARB Chairs/Execs meeting, which was held on October 14-15, also in Salt Lake City, UT.

Discussion Items

Professional Level Experience Question

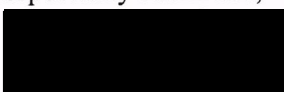
Ducote presented a question from the Louisiana State Facility Planning & Control regarding what LSBAE considers "Professional-Level Experience." After discussion, the board concluded that someone working under a licensed engineer or architect does not obtain professional-level experience before that person is licensed.

The board then discussed the proposed governance changes to the NCARB board which will be voted on at the NCARB annual meeting and reviewed the LSBAE committee assignments for 2023. The board agreed on board meeting dates of February 10, May 26, July 28, and September 28/29 in conjunction with the AIA Louisiana conference in New Orleans, LA, and December 1.


Adjournment

The board unanimously approved the motion by Mr. Holly, seconded by Ms. Kobila, to adjourn the meeting.

Respectfully submitted,



Ronald B. Blich, Board President



Kevin J. Singh, Acting Secretary

Initial Licenses Issued			
License #	Name	City	State
9822	Mr. Adam Shields	Austin	TX
9825	Mr. Joesph Louis Tonore III	New Orleans	LA
9834	Mr. Wei Xiao	New Orleans	LA
9843	Mr. Eric McCutcheon	New Orleans	LA
9845	Mr. Robert Wesley Pennington Jr	Chicago	IL
9849	Ms. Lauren Greene	Baton Rouge	LA
9854	Mr. Blake E. Kidder	New Orleans	LA
9855	Mr. Arthur Terry	New York	NY

Reciprocal Licenses Issued			
License #	Name	City	State
9812	Mr. Michael Zaloudek	New Orleans	LA
9813	Mr. David M. Lefton	Houston	TX
9814	Mr. John Torgerson	Ozark	MO
9815	Mr. Michael Tiedman	Lakeville	MN
9816	Mr. Kyle Reis	Atlanta	GA
9817	Mr. Patrick Dennis Burke	Overland Park	KS
9818	Mr. Christian Barr Childs	Georgetown	TX
9819	Mr. Jordan Ben Goldstein	Washington, DC	DC
9820	Mr. Alan Austin Creech	Houston	TX
9821	Mr. Peter Michael Stuhlreyer	Auburn Hills	MI
9823	Mr. Jose Gonzalez	Miami	FL
9824	Mr. Andrew Robert Dorin	Winter Park	FL
9826	Mr. Timothy James Williams	Gainesville	FL
9827	Mr. Parker Jackson Platt	Brevard	NC
9828	Mr. Tony R. Scruppi	Monroeville	PA
9829	Mr. Hernando Castano	Orlando	FL
9830	Mr. Derek Bo Hagerman	Springfield	MO
9831	Mr. Minoru Terada	Dublin	OH
9832	Mr. Marc Benedict	Fairlawn	OH
9833	Mr. Brook K. Sherrard	Sanford	FL
9835	Mr. Jason Anthony Gamache	Anchorage	AK
9836	Mr. Kenneth Brian Dennis	Oklahoma City	OK
9837	Mr. Adam James Stein	Milwaukee	WI
9838	Mrs. Catherine Cervantes Morrison	Charlotte	NC
9839	Ms. Virna Koval Scharunovych	Dickinson	TX
9840	Mr. Eric Michael Chambers	Lexington	KY
9841	Mr. Guilford A. Rand	Springville	UT
9842	Mr. Greg Michael Guerin	Heartland	TX
9844	Mr. Arturo Blanco Zepeda	Houston	TX
9846	Mr. John Christopher Hunkele	Atlanta	GA
9847	Mr. David Ray Reed	Sapulpa	OK
9848	Mr. Kevin S. Herrick	Glastonbury	CT
9850	Mr. Brian Charles Tanner	Atlanta	GA
9851	Mr. Jeffrey McAdory	The Colony	TX
9852	Mr. Paul Joseph Fatkins	Columbus	OH
9853	Mr. Sidney Powell Ward	Atlanta	GA
9856	Mrs. Kimberly Jean Hellekson	Winter Park	FL

Reinstatement Licenses Issued			
License #	Name	City	State
2285	Mr. Robert Joseph Stumm Jr	New Orleans	LA
3489	Mr. Michael Duane Barham	Tyler	TX
4530	Mr. Stephen C. Hundley	Angel Fire	NM
5408	Mr. Frank Elton Hindes	Noblesville	IN
6281	Mr. Gregory John Burke	St. Augustine	FL
6964	Mr. James Robert Stutzman	Fishers	IN
7094	Mr. Jack E. Daniel	Fort Wayne	IN
7453	Mr. Evan James Vause	Henderson	NV
7935	Mr. Peter H. Metts	Cookeville	TN

8003	Mr. Bradley Horn	New York	NY
8099	Mr. William Tyler Sandlass	Little Silver	NJ
8464	Mr. Clint Howard Pearson	Murphy	TX
8518	Mr. John McMillan	Lombard	IL
8710	Mr. Brian D. Tempas	Minneapolis	MN
8913	Mr. Jake Grandon	Wailuku	HI
9009	Mr. Kirk E. Oldenburg II	Clinton	MS
9073	Mr. Tyson Brooks O'Brien	Mobile	AL
9136	Mr. Yang Chai	Pittsburgh	PA
9385	Mr. Matthew Raybon	New Orleans	LA
9607	Mr. Robert Allen Briggs	Phoenix	AZ

Total Individual Licenses Issued In Reporting Period

Initial	8
Reciprocal	37
Reinstatement	20

Total Individual Licenses

In-State	1314
In-State Emeritus	48
In-State Probation	0
Out-of-State	2257
Out-of-State Emeritus	56
Delinquent	0

Total Architect Licenses 3,675

FIRM LICENSES

Architectural Firm Certificates Issued

Certificate #	Firm Name	City	State
AF0869	H2M Architects & Engineers, Inc.	Melville	NY
AF0870	WCA Design Studio, LLC	Lubbock	TX
AF0871	Landry Lewis Germany Architects, PA	Hattiesburg	MS
AF0872	Stuckey Architects	Weatherford	TX
AF0873	Williams Blackstock Architects, Inc	Birmingham	AL
AF0874	Bell/Knott and Associates, Corporate Architects, P.C.	Leawood	KS
AF0875	FWH Architects, Inc.	Holiday	FL
AF0876	Frick Architects, LLC	Lafayette	LA
AF0877	Structure, A Professional Architectural Corporation	Lafayette	LA
AF0878	Niall Whatley Architecture, LLC	Shreveport	LA
AF0879	HLW International, LLP	New York	NY
AF0880	Hall Architecture Studio, LLC	Dallas	TX
AF0881	PJA Architecture, PC	Drexel Hill	PA
AF0882	Lupin Architecture LLC	New Orleans	LA
AF0883	Lord Aeck Sargent Planning & Design, Inc.	Atlanta	GA
AF0884	Neka Highland, Architecture LLC	New Orleans	LA
AF0885	C. Jones Design Build, Inc.	Mandeville	LA
AF0886	Arquitectonica International Corporation	Miami	FL
AF0887	Walter P. Moore and Associates, Inc.	Houston	TX
AF0888	Dallenbach-Cole Architecture	San Antonio	TX

Architectural Firm Certificates Reinstated

Certificate #	Firm Name	City	State
AF0025	Nudell Architects	Farmington Hills	MI
AF0600	Jarod A. Hebert Architect LLC	Lafayette	LA

Professional Architectural Corporation Certificates Issued

Certificate #	Firm Name	City	State
AC0895	Perspective Engineering Inc.	Kennesaw	GA
AC0896	SJK Construction Inc.	San Antonio	TX

Professional Architectural Corporation Certificates Reinstated			
Certificate #	Firm Name	City	State
AC0570	Canizaro Cawthon Davis, A Professional Association, Inc.	Jackson	MS
AC0762	Genesis Design Group, Inc.	Hurst	TX
AC0873	A M Liles Architect, A Professional Corporation	New Orleans	LA
Architectural-Engineering Corporation Certificates Issued			
Certificate #	Firm Name	City	State
AE0492	IPS Professional Engineers and Architects, PC	Blue Bell	PA
AE0493	Dominick R. Pilla, Architecture-Engineering P.C.	Nyack	NY
AE0494	Haskell Architecture and Engineering, Inc.	Jacksonville	FL
AE0495	Rimkus Consulting Group, Inc.	Houston	TX
Architectural-Engineering Corporation Certificates Reinstated			
Certificate #	Firm Name	City	State
NO AE's REINSTATED			
Total FIRM Certificates Issued In Reporting Period			
Architectural Firm - In-State			8
Architectural Firm - Out of State			16
Professional Architectural Corporation - In-State			0
Professional Architectural Corporation - Out-of-State			1
Architectural Engineering Corporation - In-State			0
Architectural Engineering Corporation - Out-of-State			1
			26
Total FIRM Reinstatements In Reporting Period			
Architectural Firm - In-State			2
Architectural Firm - Out of State			5
Professional Architectural Corporation - In-State			5
Professional Architectural Corporation - Out-of-State			3
Architectural Engineering Corporation - In-State			0
Architectural Engineering Corporation - Out-of-State			0
			15
Total Firm Certificates			
Architectural Firm - In State			321
Architectural Firm - Out of State			434
Professional Architectural Corporation - In-State			116
Professional Architectural Corporation - Out-of-State			174
Architectural Engineering Corporation - In-State			14
Architectural Engineering Corporation - Out-of-State			136
<i>Total In-State</i>			451
<i>Total Out-of-State</i>			744
Total Firm Certificates			1,195
Total Delinquent Firm Certificates			
			-